



Michael R. Pence, Governor
State of Indiana

Division of Disability and Rehabilitative Services
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CIH Policy Subcommittee Meeting Minutes

Date/Time: February 23, 2016 10:00am- 3:00pm

Place: Insights Consulting
7830 Johnson Road
Indianapolis, IN 46250

Attendees:

Nicole Norvell DDRS	Mimi Huybers DDRS Advisory Council Parent
Jim Wiltz Stone Belt	Gail Kahl Opportunities for Positive Growth
Donna Elbrecht Easter Sears ARC	Allison Wharry New Hope
Jennifer Lantz IPMG	Andra Cochran Partent
Christiaan Campbell Bridges of Indiana	Angella Tyler Tangram
Clint McKay The ARC of Indiana	Kim Woods BDDS
Will Colteryahn BDDS	Karla Kincade BDDS

➤ Introductions

Topics

- Subcommittee was presented a Resource Packet:
 - Policy & Procedures Visuals
 - Open Door Laws – FAQ's
 - Service Definition Matrix
 - Home and Community Based Services – FAQ's
 - Services Definitions



- Adult Family (AFL)
- Behavioral Support Services
- Case management
- Transportation for Community Employment/Volunteerism
- Enhanced Residential Living (ERL)
- Intensive Residential Supports – Behavioral
- Intensive Residential Supports – Medical
- Intensive Support Coordination
- Non-medical Transportation
- Participant Assistance and Care
- Remote Support Technology
- Residential Habilitation & Supports
- Residential Habilitation and Support – Daily (RHS Daily)
- Wellness Coordination
- Clinical Review Team

The Resource Packet can be found online on the CIH Transform webpage

Discussion

- Subcommittee presented with draft Intensive Residential Supports Procedures to review and discuss.
 - Draft Procedures
 - Intensive Residential Supports (IRS) – Identification Process
 - Intensive Residential Supports (IRS) – Transitioning into services
 - Intensive Residential Supports (IRS) – Transitioning out of services
 - Feedback gathered during discussion will be used to make revisions to the draft procedures
- Subcommittee presented with copies of Unmodified Assessment Tools to review and discuss.
 - Assessment Tools
 - Motivation Assessment Scale
 - Setting Events Checklist
 - Functional Assessment Screening Tool
 - Home Situations Questionnaire
 - Caregiver Strain Questionnaire
 - Work Situations Questionnaire – Revised (WSQ-R)
 - School Situations Questionnaire – Revised (SSQ-R)
 - Feedback gathered during the discussion will be used to make modifications to the assessment tools
- Subcommittee presented with Intensive Residential Supports Forms – drafts to review and discuss.
 - Forms
 - Outcome Based Support Fading Plan
 - Intensive Residential Supports (IRS) Budget Modification Request

- Request for Consideration: Intensive Residential Supports – Behavioral
 - Request for Consideration: Intensive Residential Supports – Medical
- Feedback from the committee will be used to make modifications to the forms

Task

- BDDS will make updates to procedures, assessment tools and forms and share with the group at a future date.
- BDDS will look into the possibility of creating a SharePoint site to communicate updates

Next Meeting

March 29, 2016 10:00AM – 3:00PM – Insights Consulting – 4830 Johnson Road, Indianapolis, IN 46250